Using the Zoom Timer App

The Timer app by Zoom is a simple but important tool for improving time management skills and streamlining meetings. Additionally, the app includes a stopwatch function for tracking task durations.

Timers can be set for personal use or made visible to all participants, as well as an optional audio alarm. Preset timers are available, but timers can be custom durations as well.
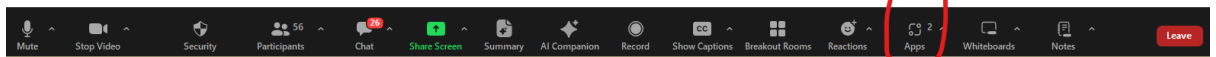

When a timer is active, the user that set the timer will have a large countdown appear in the corner of their video tile. Additionally, a smaller version of the same countdown will appear in the top right corner of the meeting window, staying visible and ensuring everyone stays synchronized, even if the user that set the timer is not currently visible. When time is up, the app provides visual and optional auditory alerts.
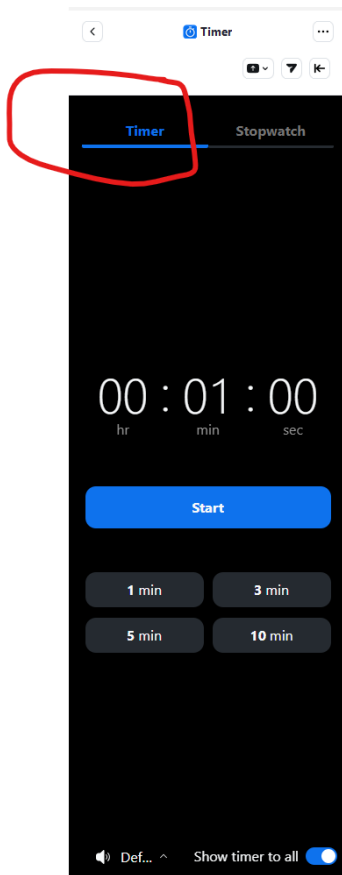
How to use the Zoom Timer App - Set a timer

The timer app can be started from within a Zoom meeting and from the Apps tab in the Zoom client. Users can manually set the timer or choose from convenient presets.
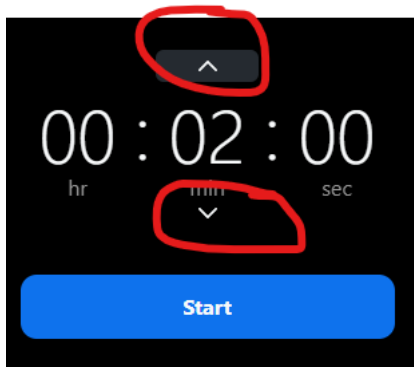
1. Open the **Timer** app at the bottom of the zoom screen, circled in red below:

2. On right hand side of the screen, click the **Timer** tab, circled in red below:

3. Enter the desired hours, minutes, and seconds using your keyboard or by using your mouse to click the up/down time toggles.

4. (Optional) In the bottom left corner of the app, click the audio icon ◀)) to toggle the audio alarm when the timer runs out.

5. (Optional)(In-meeting) In the bottom right corner of the app, click the **Show timer to all** toggle ⬤ to control if just you or all participants will see the timer.

6. Click **Start** to begin the current timer.

The timer app can also be controlled with the following keyboard shortcuts:

- **Enter** (Windows) or **Return** (macOS) - Start, pause, and resume the current timer.

- **Esc** - Cancel the timer.

- **Up** and **Down** arrow keys - Add or remove time from the current timer.

Use the stopwatch

1. Open the Timer app in the desktop client or during a meeting.

2. Click the **Stopwatch** tab.

3. Click **Start** to begin timing the current task.

4. Click **Pause** to temporarily stop the timer or click **Reset** to clear the current time recording.

If you don't see the timer in your "App's"

How to install from the App Marketplace

As this app is developed by Zoom, this may not require admin pre-approval, depending on [Marketplace admin settings](#).
Additionally, when app is enabled, it doesn't require additional authentication.

To manually install the app:

1. Sign in to the Zoom Marketplace.

2. Search for **Timer**.

3. Click **Add**.
   Once installed, the app is displayed under the **Apps** section of the Zoom desktop client.